# ARCHDIOCESE OF CINCINNATI
## 8th Grade Release of Records Authorization

**Please return this form to the grade school office no later than NOVEMBER 1.**

Current Grade School: _____ Current Grade: _____

Student Name: _____ Gender: ☐ Male ☐ Female
Last First MI

Mailing Address: _____
Number/Street or P.O. Box

_____
City State Zip

I authorize that the following records for my son/daughter may be sent to the following high schools as part of each school's admissions process for the upcoming school year. *The following list of records cannot be removed or altered in any way.* I further authorize a release of final records to the school of choice, as indicated by the parent, at the conclusion of the school year. Finally, I authorize the school, which the above named student is/was attending, to discuss matters pertaining to the student with representatives of the high school(s) to which the records are being sent, as indicated below.

1. **Academic Records (Transcript/Report Cards/Permanent Record Card including 8th grade reports cards after 1st Quarter/Trimester)**
2. **Birth Certificate**
3. **Attendance Records (if not included on report cards)**
4. **Suspension & Expulsion Records**
5. **Standardized Test Scores/Proficiency Test scores**
6. **Evaluation Team Report (ETR)**
7. **Any IEP/SP, 504 Plan or School Accommodation Plan**
8. **Student SSID# (if not on report card)**
9. **Behavioral Records (i.e. behavioral plans)**
10. **Student Threat Assessment(s) and Active Case Plan(s)**
11. **Psychological Testing/Records**
12. **Health/Immunization/Medical/Nursing Records**
13. **Court Documents/Custody Agreements/Protective Orders**

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Email: _____ Phone: _____

**Please indicate with a "X" up to three schools to which records will be sent.**
**Only indicate the schools which you intend to apply.**

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|---|---|---|
| ☐ Archbishop Alter | ☐ DePaul Cristo Rey | ☐ Royalmont Academy |
| ☐ Archbishop Carroll | ☐ Elder | ☐ Seton |
| ☐ Archbishop McNicholas | ☐ La Salle | ☐ Stephen T. Badin |
| ☐ Archbishop Moeller | ☐ Lehman | ☐ St. Ursula Academy |
| ☐ Bishop Fenwick | ☐ Mercy McAuley | ☐ St. Xavier |
| ☐ Catholic Central | ☐ Mount Notre Dame | ☐ Summit Country Day |
| ☐ Chaminade Julienne | ☐ Purcell Marian | ☐ Ursuline Academy |
| ☐ Chesterton Academy | ☐ Roger Bacon | |