Shadowing Form

5936 Ridge Avenue Cincinnati, Ohio 45213
admission@nativity-cincinnati.org
513-458-6767

The Shadowing Documentation Form is completed only when shadowing is scheduled while Nativity School is in session. Please follow these steps for completion of the Shadowing Documentation Form:

- Student completes appropriate information on the form.
- Parent completes appropriate information on the form.
- Form is reviewed and signed by Nativity's Principal.
- Form is taken to the high school where shadowing will take place.
- Form is signed by an authorized high school representative.
- Form is returned to Nativity as documentation of shadowing experience and verification of reason for absence from Nativity.
- Form will be kept on file by Nativity for final attendance record.

Student
Name of Student _____

High School Scheduled for Shadowing _____

Date of Shadowing Appointment _____

Student's Signature _____ Date _____

Parent
Parent Signature _____ Date _____

Nativity School
Principal's Signature _____ Date _____

High School
High School Principal's/Representative's Signature

_____ Date _____

Please note:

- 8th grade students are encouraged to shadow in the fall.
- High schools determine which days they will allow 8th grade students to shadow.
- Shadow appointments should be scheduled as early as possible, preferably a week in advance.
- Shadowing is preferred and encouraged to be scheduled on days when Nativity School is not in session.
- Absence from school on shadowing days when elementary schools are in session is processed as an excused absence, such as a doctor's appointment if the protocol is followed by the student /parent.

Thank you for your cooperation in following the recruitment/ shadowing guidelines in order to facilitate the process and assist all participating parties.